

KIRTLAND BOARD OF EDUCATION

Regular Board Meeting Minutes

Monday, November 20, 2023

1. Opening

A. Call to Order

B. Roll Call - 7:00 p.m.

Timothy Cosgrove - present

Shannon Green - present

Joshua Hayes - present

Dr. Matthew Whittaker - present

Jonathan Withrow - present

C. Pledge of Allegiance

2. Reports

A. Superintendent - Mr. Chad VanArnhem presented his monthly Superintendent report

B. Finance Committee - Mr. Withrow reviewed the monthly Finance meeting

C. Student Learning and Achievement - SLA - Mrs. Green reviewed the monthly meeting

3. Recommendation to Approve Consent Agenda Items: Res.#146-2023

Meeting Minutes 10-16-2023

Approval Supplemental Contracts:

BUILDING	JOB DESCRIPTION	LAST NAME	FIRST NAME	STEP	TOTAL PAY
KHS	Varsity Softball Coach	Jeffrey	Jerry	0	\$5,694.18
KMS	Band/Percussion	Ward	Alec	N/A	\$1,548.00

Approval Contracts:

LAST NAME	FIRST NAME	POSITION	EFFECTIVE
Solnosky	Jennifer	PM Transportation Secretary	9/27/2023
Kovacic	Cynthia	Bus Aide	10/1/2023
Koch	Karen	Nurse Aide (3 days per week)	11/6/2023
Koeth	Kim	Nurse Aide (2 days per week)	11/6/2023

Approval Substitute/Seasonal Employees:

LAST NAME	FIRST NAME	POSITION	RATE OF PAY
Kearns	DeAnne	Sub Aide	\$13.75/hour
Razov	Maureen	Sub Nurse/Sub Nurse Aide	\$15.00/hour
DiFranco	Heather	Sub Teacher	\$110.00/day
Talcott	Molly	Sub Teacher	\$110.00/day
Osenar	Katie	Sub Teacher	\$110.00/day
Wessman	Margaret	Sub Teacher	\$110.00/day

Approval Leave of Absences:

Michon Haymer	10/24/2023-02/02/2024
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Approval Resignations:

Maureen	Razov	Effective 11/4/2023
Frances	Harrison	Effective 12/1/2023

Motion by Mrs. Green
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

4. Treasurer Requests for Board Action

A. Recommendation to Approve the Five Year Forecast: Res.#147-2023

Motion by Mr. Cosgrove
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

B. Recommendation to Approve a Levy Resolution of Necessity: Res.#148-2023

RESOLUTION (1) DECLARING THE NECESSITY OF SUBMITTING TO THE ELECTORS OF THE KIRTLAND LOCAL SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY AND (2) REQUESTING CERTIFICATION OF TAX DATA FROM THE LAKE COUNTY AUDITOR

Motion by Mr. Hayes
Second by Mrs. Green

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

C. Recommendation to Accept Computer Donation: Res.#149-2023

Motion by Mrs. Green
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

5. Superintendent Requests for Board Action

A. Recommendation to Approve the ESC of the Western Reserve Collaborative Relationship: Res.#150-2023

Motion by Mr. Cosgrove
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

B. Recommendation to approve the Kirtland Local School District's Online Learning Plan: Res.#151-2023

Motion by Mr. Hayes
Second by Mrs. Green

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

C. Recommendation to approve Amendment and Resolution to Administrators Contract: Res.#152-2023

Motion by Mr. Withrow
Second by Mr. Cosgrove

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

D. First Reading of 2024-2025 and 2025-2026 Calendars:

E. Recommendation to approve the 2nd Reading of the following policy: Res.#153-2023

7540.03 - Student Technology Acceptable Use and Safety

7540.04 - Staff Technology Acceptable Use and Safety

8300 - Continuity Of Organizational Operations Plan

8305 - Information Security

8315 - Information Management

9700.01 - Advertising And Commercial Activities

5500a - Student Conduct in School

1615 - ~~Use Of Tobacco by Administrators~~ Tobacco Use Prevention

3215 - ~~Use Of Tobacco by Professional Staff~~ Tobacco Use Prevention

4215 - ~~Use Of Tobacco by Classified Staff~~ Tobacco Use Prevention

9160 - Public Attendance at School Events

Motion by Mrs. Green
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

F. Recommendation to Approve Permanent Improvement Project Summary: Res. #154-2023

Motion by Mr. Hayes
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

6. Public Comments Regarding Non-Agenda Items

7. Closing

A. Recommended to Adjourn the meeting.

Motion by Mr. Hayes
Second by Mrs. Green

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

Signed this 20TH Day of November, 2023

Martin J. Withrow
President

[Signature]
Treasurer